

## Exeter EDI Rep – Role Descriptor

**Status: Academic Representative**

**Appointed: Self-nominated through sign-up form on The SU website**

### This is a voluntary role.

**Term of Office:** One academic year (If the rep leaves university before term of office has completed, the rep will simply stand down from post).

**Accountable to:** The students in their course year group.

**Hours:** As the role requires and can be flexible dependent on studies.

### **Objectives**

- Maintain a working understanding of EDI (Equality, Diversity, and Inclusion) issues and how they may affect students in your cohort.
- Gather feedback from students in minoritised groups, notably BAME, International, Disabled, LGBTQ+ and Mature students.
- Represent EDI issues at the Student Staff Liaison Committee (SSLC) and occasionally attend other meetings to provide feedback and discuss actions.
- Regularly meet with other EDI Reps to share concerns raised across department to feedback to a higher level via the SU.
- Seek to resolve issues informally with the appropriate staff (see key contacts).
- Provide agenda items highlighting EDI feedback and present them at the Student Staff Liaison Committee (SSLC).
- Endeavour to make sure that feedback is: Accurate, Balanced, Constructive, Depersonalised & Evidenced.
- Work in partnership with your department staff to ensure that your cohort are kept up to date on how feedback is being actioned.
- Make yourself known and promote the Rep system to the students you represent.

### **Attends**

- SU Student Rep Training
- Student Staff Liaison Committee (SSLC) – Once a term.
- SU Big Rep Meeting
- Informal meetings with academic staff, Subject Chair, SU Presidents and/or SU Academic Representation team

### **Key Contacts**

- Your fellow EDI reps
- Subject Chair for your subject area
- Course reps and portfolio reps for your subject area
- SU President Exeter
- SU Academic Representation and Advocacy Coordinator
- Director of Education and Student Experience (DESE) for your department
- Tutors and Lecturers
- Student Voice and Change team