

The Falmouth & Exeter Students' Union Student Council

SU Liberation Officer
Role Descriptor



SU Liberation Officer

Short Description:

You will be working with SU Presidents, and SU staff to give liberation groups a platform to be fully represented and enable them to flourish during their University experience

Status:	Part-Time Officer
Elected:	By secret ballot by all Falmouth and Exeter students
Term of Office:	1 Academic Year
Accountable to:	The student body via SU Board of Trustees, SU Student Council, Annual General Meeting and Union General Meetings
Member of/attends:	SU Student Council (twice a term) (Chair) Liberation committee 1:1 with SU President Welfare & Inclusivity (twice termly) Regular updates with SU Student Voice staff NUS International Students Conferences Other groups or meetings as appropriate and mandated
Hours:	As the role requires and can be flexible dependent on studies.
Remuneration:	This is a voluntary role, however, out of pocket expenses will be paid where appropriate.

Role Summary:

- To represent and campaign on students' interests with particular regard to liberation issues;
- To work closely with the SU Presidents, and SU Staff to ensure that all SU policies, practices and activities provide equality of opportunity to all.
- To ensure the Liberation Committee works to the best of its ability in ensuring parity of opportunity and representation for students
- To facilitate the campaigns and progress of the Liberation Officers, to support and advise as necessary.
- To promote equality of all groups through the work of the liberation committee.

Responsibilities:

1. To attend all meetings as required by the role;
2. To maintain an awareness of and encourage student involvement in NUS academic campaigns and other regional, national and international campaigns of relevance to students where appropriate;
3. To research NUS Liberation Conferences and ensure that either the correct liberation officer or yourself attends.
4. To report back on the experiences of yourself or SU Liberation Officers at NUS Liberation Conferences.
5. To attend other relevant meetings and make contact with appropriate colleagues within the University of Exeter, Falmouth University and FX Plus as agreed as well as external agencies to ensure that student equality issues are raised;
6. To promote equality issues and good practice to students in consultation with the SU Presidents and relevant SU staff;
7. To promote equality within services and support to students in consultation with the SU Presidents and relevant SU staff;
8. To campaign and raise awareness of liberation for minority student groups;
9. To liaise with relevant student liberation societies (e.g. LGBTQ+, Feminist Society, ACS, International Soc);
10. To help to develop effective liberation policy and practices within SU in line with SU protocols;
11. To work with SU staff and elected Officers to review services and activities and ensure that they promote and support liberation and provide a platform for the representation and expression of minority groups;
12. To Chair the Liberation Committee ensuring all groups are given a voice and all issues taken seriously. To (as much as possible) suspend personal opinions while chairing the committee.
13. To encourage and support all Liberation Officers sitting on the Liberation Committee to carry out their duties effectively.
14. To report on the Liberation Committee's activities to the SU Student Council
15. To present policy changes decided upon by the liberation committee to SU Student Council for approval.
16. To ensure that a minimum of one SU event during the academic year is held to focus on liberation issues;
17. To input into the planning and delivery of the next Welcome Week programme, particularly regarding mature student issues;

18. To represent the student view and experience when working with the SU to submit proposals for relevant activity together which supports the liberation agenda.
19. To manage and report on budgets received in line with SU procedures
20. To work with SU colleagues to deliver on agreed SU priorities regarding student equality

General Duties:

1. To undertake training as required to fulfil your role;
2. To conduct yourself appropriately as a public representative of students and SU.
3. To make yourself known to the students you represent;
4. To effectively communicate information and plans with relevant members of the SU team;
5. Ensure that SU policies and procedures are adhered to at all times, and where appropriate, make recommendations and contribute to the amendment or development of a policy;
6. Carry out duties within the scope of the role as set out in the SU Constitution & By-laws or as mandated by the SU Board of Trustees, SU Student Council, Referenda and General Meetings;
7. To regularly provide a written report to the SU Student Council on duties undertaken;
8. To promote SU and student involvement in line with SU branding and marketing guidelines;
9. To deliver a handover for your successor

Key Contacts

- SU Welfare & Inclusivity (Mentor)
- • President Student Experience
- • President Falmouth
- • President Exeter
- • SU Student Council
- • Student Voice Team
- • NUS Liberation Officers