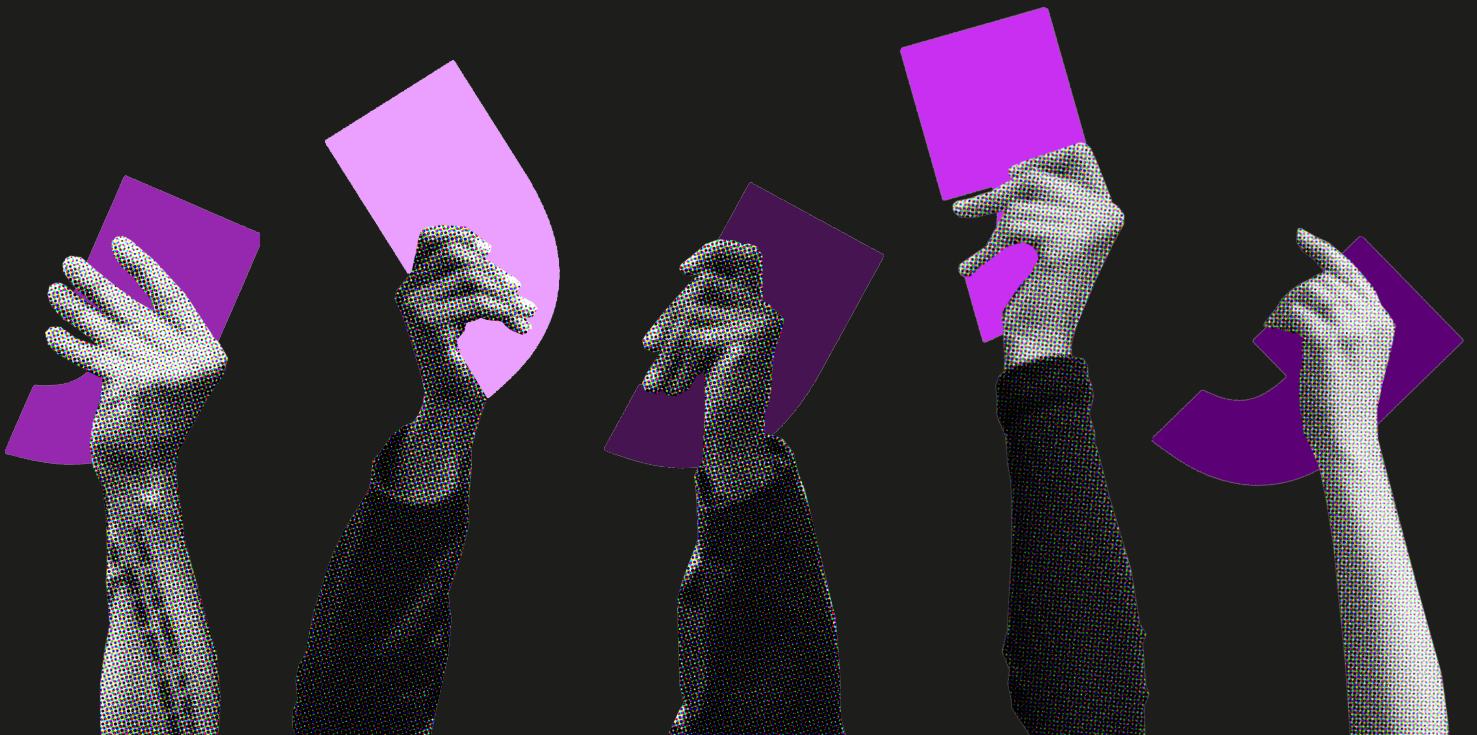


# The Falmouth & Exeter Students' Union Liberation Committee

SU Womens Officer

**Role Descriptor**



# Short Description:

You will be working with the Liberation Committee to ensure all students, particularly those students who identify as being women, are fully represented and are able to flourish during their University experience.

<b>Status:</b>	Liberation Committee Officer
<b>Elected:</b>	By secret ballot by Falmouth and Exeter Students
<b>Term of Office:</b>	7 Months (approx.) from election <i>(If Officer leaves university before term of office has completed, the Officer will simply stand down from post. This would apply to students due to graduate in Summer)</i>
<b>Accountable to:</b>	The student body via SU Board of Trustees, SU Student Council, Annual General Meeting and Union General Meetings
<b>Member of/attends:</b>	Liberation Committee SU Annual & Union General meetings (once a term) Meetings with the SU President Welfare & Inclusivity Regular Updates with SU Student Voice staff NUS Liberation Conferences Other groups or meetings as appropriate and mandated
<b>Hours:</b>	As the role requires and can be flexible dependent on studies.
<b>Remuneration:</b>	This is a voluntary role, however, out of pocket expenses will be paid where appropriate.

# Role Summary:

- To represent and campaign on students' interests with particular regard to gender equality;
- To work closely with the Liberation Committee and SU staff to ensure that all SU policies, practices and activities provide equality of opportunity to all.
- To ensure the Liberation Committee works to the best of its ability in ensuring equality and parity of opportunity and representation for all students, in particular to those students who identify as women.

# Responsibilities:

1. To attend all meetings as required by the role;
2. To maintain an awareness of issues affecting students who identify as women;
3. To promote equality issues and good practice to students in consultation with the Liberation Committee, SU Presidents and relevant SU staff;
4. To promote equality within services and support to students in consultation with the Liberation Committee, SU Presidents and relevant SU staff;
5. To campaign and raise awareness of liberation issues affecting minority student groups; in particular those issues surrounding gender equality;
6. To liaise with relevant student liberation societies (e.g. Women in Business, Fal Fem Society, WOMXN in Stem Society etc);
7. To work with the Liberation Committee to help develop effective liberation policy and practices within SU in line with SU protocols;
8. To work with SU staff and elected Officers to review services and activities and ensure that they promote and support liberation and provide a platform for the representation and expression of minority groups;
9. To work towards ensuring a minimum of one SU event during the academic year is held to focus on liberation issues;
10. To represent the student view and experience when working with the SU to submit proposals for relevant activity together which supports the gender equality agenda.

# General Duties:

1. To undertake training as required to fulfil your role;
2. To conduct yourself appropriately as a public representative of students and SU.
3. To make yourself known to the students you represent;
4. To effectively communicate information and plans with relevant members of the SU team;
5. Ensure that SU policies and procedures are adhered to at all times, and where appropriate, make recommendations and contribute to the amendment or development of a policy;
6. Carry out duties within the scope of the role as set out in the SU Constitution & By-laws or as mandated by the SU Board of Trustees, SU Student Council, Referenda and General Meetings;
7. To contribute to a written report to the SU Student Council on duties undertaken.
8. To promote SU and student involvement in line with SU branding and marketing guidelines.
9. To deliver a handover for your successor.

# Key Contacts

- SU Welfare & Inclusivity (Mentor)
- President Student Experience
- President Falmouth
- President Exeter
- SU Liberation Officer
- Student Voice Team