

Proposal to for a SU Club or Society

Academic Year 2020 - 2021

Proposal to form an SU Club/Society

NAME OF PROPOSED CLUB OR SOCIETY:

Date of Proposal:

PROPOSED BY:

Position	Name	Course	Year	E-mail	Phone No.
President					
Secretary					
Treasurer					

SECTION 1: DETAILS OF CLUB/SOC

What will the main purpose of your proposed club/soc be?

How will your proposed club/soc benefit SU students?

Outline how the proposed club/soc will provide new opportunities and activities which are accessible to all SU students?

Why is there a need for the proposed club/soc within SU?

E.g. Demonstrate how the activities of your proposed club/soc are not already catered for by an existing club/soc:

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How do you envisage your proposed club/soc developing in 3 years?

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SECTION 2: DETAILS OF ACTIVITIES

What activities does your proposed club/soc intend to carry out in a typical year?

E.g. talks, lectures, social activities, training sessions, matches etc.

Autumn Term:

Spring Term:

Summer Term:

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SECTION3: RESOURCE REQUIREMENTS

Will the club/soc require the use of any specific facilities?

E.g. Seminar room, lecture theatre, sports grounds or training facilities.

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Will the proposed club/soc require the purchase of any specific equipment?

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Will the proposed club/soc require any storage space?

SECTION 3: POTENTIAL MEMBERS

To affiliate the proposed club/soc to the SU, you must demonstrate that there is support from other students. Therefore you are required to get at least 20 fellow students to complete below to show their support for your application. These must be 20 people in addition to the committee.

Name	Course	Year	e-mail	Phone number
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SECTION 4: DECLARATION

The above club/soc wishes to apply for affiliation to the SU affiliation is dependent on the following points being fulfilled:

1. The application must meet SU criteria and adhere to the SU constitution and equal opportunities statement of intent.
2. The proposed club/soc must not duplicate the aims and objectives of an existing SU club/soc.
3. The committee must consist of at least 3 current students.

4. Applicants may be required to attend the relevant SU Sport and Societies Committee meeting to discuss the application. The Sport and Societies Committee takes the final decision.
5. Successful applicants must then submit the following documents;
 - Constitution
 - Budget (detailing income against expenditure)
 - Risk assessment (for regular activities)
 - Events packs (for any additional activities and events)
 - Sign a SU Code of Conduct for Affiliated Clubs and Societies

Print: _____ Signature _____ Date: _____

Print: _____ Signature _____ Date: _____

Print: _____ Signature _____ Date: _____

Print: _____ Signature _____ Date: _____

Print: _____ Signature _____ Date: _____

Please submit completed forms to the SU Activities Team.