**Draft letter/email to landlords of private sector residential student houses (inc. HMOs)**

Dear enter landlord’s name

**Enter property address**

My next payment of rent is due on enter date.

Following the Covid 19 outbreak, the University campus has closed.

At the moment, I am still living at the property / I am back at home with my family.

The purpose of this letter is to let you know that I’m not able to pay next month’s rent on time. I am sorry about this, but [explain why e.g. I am reliant on earnings from part-time work and this has stopped].

I will write to you again by 14 April to update you.

In the meantime, I do hope that you are safe and well.

Yours sincerely...

**Notes**

1. Feel free to adapt the letter to your circumstances.
2. If by 14 April or whatever date you state in your letter, you’ve still not been able to pay the rent, make sure that you do update your landlord – even if only to say that your financial position hasn’t changed.